



## Abstract and Video Submission Instructions

1. Your abstract must be prepared in English
2. To ensure that article referees or peer reviewers do not know your identity (as author[s] of the abstract being reviewed), you will need to make sure that you remove any information in the actual abstract (including footnotes and acknowledgments) that could identify you, and disguise all references to personally identifiable information such as the research institution where your work was carried out. Also exclude references to grants awarded to named persons, refer to your own references in the third person.
3. Your abstract word count should NOT exceed 500 words. In addition you may add two (2) tables and two (2) images to your abstract. All uploaded images/tables must be in .jpg format.
4. Structure of your abstract:
  - Introduction: Describe the background supporting the relevance of the research question
  - Objective: State the purpose of the study or investigation.
  - Methods: State details on study subjects, techniques, and/or observational/analytical methods.
  - Results: Include your main findings, noting statistically significant data.
  - Conclusions: Summarize principal conclusions, emphasizing new and important aspects.
5. Nonproprietary (generic) names should be given the first time a drug is mentioned in the body of the abstract and should be written in lowercase letters, e.g., acetaminophen. The first letter of a proprietary name is always capitalized, e.g., Tylenol.
6. Use standard abbreviations. Place unusual abbreviations between parentheses (...) after the first appearance of the word.
7. If an abstract is presented at another regional meeting, the organization allows for the abstract to be presented at the SGS Annual Scientific Meeting 2024 in Orlando.
8. Acknowledgement: If you do not follow these instructions, your abstract may be declined.

9. ALL full oral presentations MUST submit a manuscript in AJOG format by Monday, January 7, 2024. Therefore, if you believe that it is unlikely that you will have a full manuscript ready by the deadline, do NOT check the “full oral presentation” as you will **not** be able to present without a manuscript. See further manuscript details below. **Please note that an Oral Poster requires both an oral presentation and a poster presentation.** Oral Poster presentations and non-oral poster presentations may submit a manuscript but are not required to do so (unless the presenter is a member candidate). Authors who do not wish their papers to be considered for publication in the American Journal of Obstetrics & Gynecology are still required to submit a manuscript in AJOG editorial format to SGS through the SGS website. They should notify Vivian Gies by e-mail of their intentions regarding an alternate journal or desire for non-publication at [vivian@sgsonline.org](mailto:vivian@sgsonline.org)

### **Video Submission Instructions**

- Maximum duration: 7 minutes
- File cannot be above the 500 MB
- Video must not have been presented prior to the meeting at an international, national or regional CME meeting
- Videos must have English narration
- **MUST** include full disclosure information for ALL authors at the beginning of the video. All videos submitted without disclosures will not be considered for presentation.
- Please ensure that your videos protect patient anonymity and integrity
- The preferred resolution is 1280x720p (16:9 aspect ratio) HD video
- Acceptable file formats are mp4, avi and mpeg4

PLEASE REMOVE ALL PRODUCT LOGOS/NAMES FROM VIDEO - if a video is submitted with the product name/logo included, the video will be disqualified from consideration.